

Application Notice

- You must complete Parts A and B, and Part C if applicable
- Send any relevant fee and the completed application to the court with any draft order, witness statement or other evidence; and sufficient copies of these for service on each respondent

| | |
|---|--|
| In the | |
| Claim no. | |
| Warrant no. <small>(If applicable)</small> | |
| Claimant <small>(including ref.)</small> | |
| Defendant(s) <small>(including ref.)</small> | |
| Date | |

You should provide this information for listing the application

- Do you wish to have your application dealt with at a hearing?
Yes No If Yes, please complete 2
- Time estimate _____ (hours) _____ (mins)
Is this agreed by all parties? Yes No
Level of judge _____
- Parties to be served: _____

Part A

1. Enter your full name, or name of solicitor **I (We)**⁽¹⁾ _____ (on behalf of)(the claimant)(the defendant)

2. State clearly what order you are seeking and if possible attach a draft **intend to apply for an order (a draft of which is attached) that**⁽²⁾ _____ **because**⁽³⁾ _____

3. Briefly set out why you are seeking the order. Include the material facts on which you rely,

Part B

I (We) wish to rely on: *tick one box*

the attached (witness statement)(affidavit) my statement of case

evidence in Part C in support of my application

4. If you are not already a party to the proceedings, you must provide an address for service of documents

Signed

(Applicant)(’s solicitor)(’s litigation friend)

Position or office held

(if signing on behalf of firm or company)

Address to which documents about this claim should be sent (including reference if appropriate)⁽⁴⁾

| | | |
|--------------------------------------|---------------|--|
| Tel. no. _____ Postcode _____ | if applicable | |
| | fax no. | |
| | DX no. | |
| | e-mail | |

The court office at

is open from 10am to 4pm Monday to Friday. When corresponding with the court please address forms or letters to the Court Manager and quote the claim number.

Part C

Claim No.

I (We) wish to rely on the following evidence in support of this application:

Statement of Truth

*(I believe)(The applicant believes) that the facts stated in this application are true

Signed

(Applicant)(’s solicitor)(’s litigation friend)

**Position or
office held**

(if signing on
behalf of firm or
company)

Date

**delete as appropriate*